

Tobin & Co.

Suttons Bay Township

Leelanau County, Michigan

Audit Report

For the Year Ended March 31, 2005

Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended.

Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name <u>SUTTONS BAY TOWNSHIP</u>	County <u>LEELANAU</u>
Audit Date <u>3-31-05</u>	Opinion Date <u>9-26-05</u>	Date Accountant Report Submitted to State: <u>9-30-05</u>	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- | | |
|---|---|
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements. |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980). |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended). |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act. |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]). |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit. |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year). |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241). |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95). |

We have enclosed the following:

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	X		
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			X

TOBIN & CO., P.C.
400 E. EIGHTH ST.

Certified Public Accountant (Firm Name) TRAVERSE CITY, MI 49686-2668			
Street Address 231-947-0151		City	State ZIP
Accountant Signature <i>John W. Tobin</i>			Date

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Table of Contents

INTRODUCTORY SECTION

Comments and Recommendations	4 - 5
------------------------------	-------

FINANCIAL SECTION

Accountant's Report	7
Management's Discussion and Analysis	8 - 9

Basic Financial Statements

Government-wide Financial Statements:	
Statement of Net Assets	10
Statement of Activities	11

Governmental Funds:	
Balance Sheet	12
Statement of Revenues, Expenditures and Changes in Fund Balances	13

Fiduciary Funds	
Statement of Fiduciary Net Assets	14

Notes to Basic Financial Statements	15 - 19
-------------------------------------	---------

SUPPLEMENTAL DATA SECTION

Required Supplementary Information:	
Schedules of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual:	
1 – General Fund	21 - 24
2 – Fire Fund	25

Non-major Governmental Funds:	
3 – Combining Balance Sheet – All Non-Major Funds	26
4 – Combined Statements of Revenues, Expenditures and Changes in Fund Balance – All Non-Major Funds	27
5 – Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Roads, Parks and General Improvement Fund	28
6 – Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Fire Vehicle Replacement Fund	29
7 – Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Cemetery Fund	30
8 – Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Fire Building Replacement Fund	31

Other Supplementary Information:	
9 – Statement of Changes in Assets and Liabilities – Current Tax Collection Fund	32
10 – 2004 Property Tax Levy and Collection	33
11 – Statement of Revenues and Expenditures and Balance – Property Tax Administration Fees	34

INTRODUCTORY SECTION

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Comments and Recommendations

We have audited the basic financial statements of Suttons Bay Township, Leelanau County, for the year ended March 31, 2005 and have issued our report thereon. As part of our examination, we made a study and evaluation of the Township's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. The purpose of our study and evaluation was to determine the nature, timing and extent of the auditing procedures necessary for expressing an opinion on the Township's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

Our study and evaluation made for the limited purpose described above would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal control of Suttons Bay Township taken as a whole. As a result of our examination, we respectfully submit the following comments and recommendations.

General

The records were maintained in excellent condition by your Clerk and Treasurer. Recorded revenues were deposited timely and intact, journals and ledgers were properly posted, Board minutes were in good order, and supporting documents and follow-up procedures appeared to be in good order. The efforts of these officials are commendable.

Budgets and Procedures

The Township prepared and formally adopted budgets for its General and Special Revenue Funds. During the year, two cost center expenditures exceeded budgeted amounts.

General Fund

The General Fund is presented on Schedule 1. The fund balance at March 31, 2005 was \$346,110. Revenues and expenditures amounted to \$404,867 and \$424,338.

Road, Parks and General Improvement Fund

This fund, presented on Schedule 5, was established to account for monies set aside for purposes implied in the fund title. During the year, the fund realized earned interest of \$21. There were no expenditures, and the fund balance at March 31, 2005 was \$1,449.

Fire Vehicle Replacement Fund

This fund, presented on Schedule 6, was established to account for monies set aside for future fire vehicle purchases. During the year, the General Fund transferred \$3,000 to this fund. The fund also earned interest of \$372. There were no expenditures, and the fund balance at March 31, 2005 was \$26,994.

Fire Building Replacement Fund

This fund, presented in Schedule 8, was established to set aside funds for future replacement of the fire building. The fund earned interest of \$299 during the year. The fund balance at March 31, 2005 was \$22,211.

Township Hall Fund

This fund, presented on Schedule 2, was established to set aside funds for a future township hall. The fund earned \$2,248 in interest during the year, and there was an operating transfer of \$2,500 from the General Fund during the year. The fund balance at March 31, 2005 was \$147,426.

Cemetery Fund

During the year the Cemetery Fund, presented on Schedule 7, was established to accumulate funds for Cemetery maintenance. There were no lot sales during the year and there were no expenditures during the year. The ending fund balance at March 31, 2005 was \$2,186.

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Comments and Recommendations

Property Tax Collections

Property taxes collected were distributed to taxing units prior to the end of the fiscal year. Receipts were filed in order of payment, deposits were made timely and intact, and distributions were made in a timely manner. This function was handled efficiently by the Treasurer.

Schedule 10 reflects the amount levied, collected and returned delinquent for the 2004 property tax levy.

Insurance and Surety Bond Coverage

Records indicate that the Township has workmen's compensation, liability and other insurance coverage and that coverage was reviewed during the audit year. The Clerk, Treasurer, and their deputies have surety bond coverage.

Other Data

We are pleased to note the use of interest bearing depository accounts by the Treasurer. This resulted in earned interest of over \$10,000 during the year. This is a significant amount of interest earned, and the continued use of interest bearing accounts is encouraged.

After completion of our audit, we will submit the necessary copies of our report to the State Department of Treasury.

We appreciate the courtesy extended our field auditor in the conduct of this audit.

Your confidence is respected. Please contact us if questions arise or assistance is needed.

FINANCIAL SECTION

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REPORT OF INDEPENDENT AUDITOR

To the Township Board
Suttons Bay Township
Leelanau County
Suttons Bay, Michigan 49682

We have audited the accompanying financial statements of the governmental activities and each major fund of Suttons Bay Township as of and for the year ended March 31, 2005, which collectively comprise the Township's basic financial statements, as listed in the Table of Contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position of the governmental activities and each major fund of Suttons Bay Township at March 31, 2005, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management's Discussion and Analysis is not a required part of the basic financial statements, but is supplementary information required by the GASB. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedules listed in the Table of Contents are presented for the purposes of additional analysis and are not a required part of the basic financial statements of Suttons Bay Township. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

Tobin & Co., P.C.

TOBIN & CO., P.C.
Certified Public Accountants
September 26, 2005

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SUTTONS BAY TOWNSHIP MANAGEMENT'S DISCUSSION AND ANALYSIS

As the Township Administrative Officials of the Suttons Bay Township, Leelanau County, we offer readers of the township's financial statements this narrative overview and analysis of the financial activities of Suttons Bay Township for the fiscal year ended March 31, 2005.

Financial Highlights

The assets of Suttons Bay Township exceeded its liabilities at the close of the most recent fiscal year by \$781,577. Of this amount, \$546,377 may be used to meet the Township's ongoing obligations to citizens and creditors.

As of the close of the current fiscal year, Township's governmental funds reported combined ending fund balances of \$546,377, a decrease of \$16,494 in comparison with the prior year. The total amount, \$546,377, is available for spending at the Township's discretion.

At the end of the current fiscal year, unreserved fund balance for the general fund was \$346,110, or 82% of total general fund expenditures.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Suttons Bay Township's basic financial statements. The Township's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information, in addition to the basic financial statements themselves.

1. Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-section business.

The **statement of net assets** presents information on all of the Township's assets and liabilities, with the difference between the two reported as **net assets**. Over time, increases or decreases in net assets may serve as a useful indicator of whether the Township's financial position is improving or deteriorating.

The **statement of activities** presents information showing how the Township's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes, earned but unused credits, and used but not paid expenses).

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues (**governmental activities**) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (**business-type activities**). The governmental activities of the Township include: General Government, Public Safety, Public Works, and Recreation and Culture. Suttons Bay Township does not have any business-type activities (examples would include water and sewer, golf courses, etc.).

2. Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Suttons Bay Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Suttons Bay Township are categorized as governmental funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

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Suttons Bay Township maintains six individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and the Township Hall Fund, which are considered to be major funds. All Township government activities are included in these six funds.

The Township adopts an annual appropriated budget for its general fund and special revenue funds. A budgetary comparison statement has been provided for the general fund and other major funds to demonstrate compliance with this budget.

3. Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

General Fund Analysis and Highlights

The general fund is the chief operating fund of the Township. At the end of the current fiscal year, unreserved fund balance of the general fund and the total fund balance was \$346,110. Unreserved fund balance represents 82% of total general fund expenditures for the year.

The fund balance of the Township's general fund decreased by \$27,971 during the current fiscal year.

Differences between the original budget and the final amended budget were minimal. For the most part, increases in expenses closely paralleled inflation and growth in the demand for services.

Analysis of Balances and Transaction of the Other Township Funds

The Township Hall Fund was created to set aside funds for a township hall. The fund balance at March 31, 2005 was \$147,426.

The Fire Vehicle Replacement Fund was created to accumulate funds for future fire vehicle purchases. The fund balance at March 31, 2005 was \$26,994.

The Fire Building Replacement Fund was created to accumulate funds for a new fire building. The fund balance increased by \$3,299 for the year, and the ending fund balance was \$22,211.

Capital Assets

The Township's investment in capital assets for its governmental activities as of March 31, 2005, amounts to \$235,200. This investment in capital assets includes: several parcels of land and Office Furniture and Equipment. This is the first year that the total Township's investment in capital assets has been assessed and reported. All of our government funds report capital outlays as expenditures. However, the cost of the assets is allocated over their useful lives. This fiscal year the amount by which capital outlays exceeded depreciation was \$174,002.

Cash Assets

At the end of the current fiscal year, the Township had \$546,379 in cash and other spendable assets. Of this amount, \$487,324 (89%) was held in Money Market Funds and was earning interest; the remainder is held in the Township's checking accounts. The Township is limited by State law in how it can invest these funds, and we have made no changes in our investment strategy in several years.

Pension Plan

Township elected officials have the option of having the Township pay Social Security taxes or to join our pension plan. The Township makes contributions equal to 11% of each employee's wage to Municipal Retirement Systems, Inc. This is an expensed item in the budget and totaled \$7,111 for the fiscal year.

Requests for Information

This financial report is designed to provide a general overview of Suttons Bay Township's finances for all those with an interest in the Township's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Mr. Richard Bahle, Supervisor, Suttons Bay Township, 321 N. St. Joseph, Suttons Bay, MI 49682 (231-271-2722)

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Suttons Bay Township Statement of Net Assets March 31, 2005

	<u>Primary Government</u> Governmental Activities <u>And Total</u>
<u>Assets</u>	
Cash	\$ 546,379
Receivables	31,561
Capital Assets:	
Land	19,771
Other Capital Assets, Net of Depreciation	<u>215,429</u>
Total Capital Assets	<u>235,200</u>
Total Assets	<u>813,140</u>
 <u>Liabilities</u>	
Payroll Taxes	<u>2</u>
Total Liabilities	<u>2</u>
 <u>Net Assets</u>	
Invested in Capital and Intangible Assets, Net of Related Debt	235,200
Unrestricted	<u>577,938</u>
Total Net Assets	<u>\$ 813,138</u>

See Accompanying Notes to Basic Financial Statements

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Suttons Bay Township Statement of Activities March 31, 2005

Functions/Programs	Program Revenues			Governmental Activities and Total
	Expenses	Charges For Services	Operating Grants and Contributions	
Governmental Activities:				
Legislative	\$ 28,628	\$ -	\$ -	\$ (28,628)
General Government	136,004	11,338	-	(124,666)
Public Safety	269,481	5,777	-	(263,704)
Public Works	4,000	-	-	(4,000)
Recreation and Culture	42,439	-	-	(42,439)
Total Governmental Activities	<u>\$ 480,552</u>	<u>\$ 17,115</u>	<u>\$ -</u>	<u>(463,437)</u>
General Revenues:				
Property Taxes				413,235
Grants and Contributions Not Restricted to Specific Programs				165,364
Unrestricted Investment Earnings				10,075
Miscellaneous				<u>2,271</u>
Total General Revenues				590,945
Change in Net Assets				127,508
Net Assets – Beginning				<u>685,630</u>
Net Assets – Ending				<u>\$ 813,138</u>

See Accompanying Notes to Basic Financial Statements

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Suttons Bay Township Balance Sheet Governmental Funds March 31, 2005

	<u>General</u>	<u>Township Hall</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<u>Assets</u>				
Cash	\$ 346,112	\$ 147,426	\$ 52,841	\$ 546,379
Delinquent Taxes Receivable	<u>25,457</u>	<u>-</u>	<u>6,104</u>	<u>31,561</u>
Total Assets	<u>\$ 371,569</u>	<u>\$ 147,426</u>	<u>\$ 58,945</u>	<u>\$ 577,940</u>
<u>Liabilities and Fund Balances</u>				
Liabilities:				
Payroll Liabilities	\$ 2	\$ -	\$ -	\$ 2
Deferred Revenue	<u>25,457</u>	<u>-</u>	<u>6,104</u>	<u>31,561</u>
Total Liabilities	<u>25,459</u>	<u>-</u>	<u>6,104</u>	<u>31,563</u>
Fund Balances:				
Unreserved	<u>346,110</u>	<u>147,426</u>	<u>52,841</u>	<u>546,377</u>
Total Fund Balances	<u>346,110</u>	<u>147,426</u>	<u>52,841</u>	<u>546,377</u>
Total Liabilities and Fund Balances	<u>\$ 371,569</u>	<u>\$ 147,426</u>	<u>\$ 58,945</u>	
Amounts reported for governmental activities on the statement of net assets are different because:				
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.				235,200
Property taxes receivable are not deferred in the statement of net assets.				<u>31,561</u>
Net assets of governmental activities.				<u>\$ 813,138</u>

See Accompanying Notes to Basic Financial Statements

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Suttons Bay Township
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended March 31, 2005

	General	Township Hall	Other Governmental Funds	Total Governmental Funds
<u>Revenues</u>				
Taxes	\$ 413,235	\$ -	\$ -	\$ 413,235
State Grants	165,364	-	-	165,364
Charges for Services	17,115	-	-	17,115
Interest and Rents	7,098	2,248	729	10,075
Other	<u>2,271</u>	<u>-</u>	<u>-</u>	<u>2,271</u>
Total	<u>605,083</u>	<u>2,248</u>	<u>729</u>	<u>608,060</u>
<u>Expenditures</u>				
Legislative	28,628	-	-	28,628
General Government	103,643	-	-	103,643
Public Safety	269,481	-	-	269,481
Public Works	4,000	-	-	4,000
Recreation and Cultural	42,439	-	-	42,439
Other	24,865	-	-	24,865
Capital Outlay	<u>151,498</u>	<u>-</u>	<u>-</u>	<u>151,498</u>
Total	<u>624,554</u>	<u>-</u>	<u>-</u>	<u>624,554</u>
<u>Excess Revenues (Expenditures)</u>	<u>(19,471)</u>	<u>2,248</u>	<u>729</u>	<u>(16,494)</u>
<u>Other Financing Sources (Uses)</u>				
Operating Transfers In	-	2,500	6,000	8,500
Operating Transfers (Out)	<u>(8,500)</u>	<u>-</u>	<u>-</u>	<u>(8,500)</u>
Total	<u>(8,500)</u>	<u>2,500</u>	<u>6,000</u>	<u>-</u>
<u>Excess Revenues (Expenditures) and Other Financing Sources (Uses)</u>	<u>(27,971)</u>	<u>4,748</u>	<u>6,729</u>	<u>(16,494)</u>
Fund Balance – Beginning of Year	<u>374,081</u>	<u>142,678</u>	<u>46,112</u>	
Fund Balance – End of Year	<u>\$ 346,110</u>	<u>\$ 147,426</u>	<u>\$ 52,841</u>	
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets over their estimated useful lives is reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current year.				<u>144,002</u>
Change in net assets of governmental activities.				<u>\$ 127,508</u>

See Accompanying Notes to Basic Financial Statements

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Suttons Bay Township
Statement of Fiduciary Net Assets
March 31, 2005

<u>Assets</u>	<u>Agency Funds</u>
Cash and Investments	\$ 7,759
Total Assets	<u>7,759</u>
<u>Liabilities</u>	
Due to Other Funds	<u>7,759</u>
Undistributed Taxes and Interest	
Total Liabilities	<u>7,759</u>
Net Assets	<u>\$ -</u>

See Accompanying Notes to Basic Financial Statements

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Suttons Bay Township Notes to Financial Statements March 31, 2005

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Suttons Bay Township is a general law township located in Leelanau County. Population as of the 2000 census was 2,982, and the current state equalized valuation for taxable property is \$199,831,250 and the taxable value is \$122,717,013.

The Township's basic financial statements include the accounts of all Township operations. The criteria for including organizations within the Township's reporting entity, as set forth in GASB No. 14, "*The Financial Reporting Entity*" includes oversight responsibility, fiscal dependency and whether the financial statements would be misleading if data were not included.

Based on the above criteria, there are no other organizations included in these financial statements.

B. Basis of Presentation

The government-wide financial statements (the statement of net assets and the statement of changes in net assets) report information on all of the activities of the Township. The effect of interfund activity, within the governmental activities column, has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific program. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given program and 2) operating or capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements:

The Township segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. These statements present each major fund as a separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The Township has presented the following governmental funds:

General Fund – This fund is used to account for all financial transactions not accounted for in another fund, including the general operating expenditures of the Township. Revenues are derived primarily from property taxes, state distributions or grants, and other intergovernmental revenues.

Special Revenue Funds – These funds are used to account for specific governmental revenues (other than expendable trusts and major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Fiduciary Funds

These funds are used to account for assets held in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

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Suttons Bay Township
Notes to Financial Statements
March 31, 2005

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide statements are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net assets and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

Governmental fund and agency fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Township considers property taxes as available if they are collected within 60 days after year end. A one-year availability period is used for recognition of all other Governmental Fund revenues. Expenditures are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

The revenue susceptible to accrual are property taxes, franchise fees, licenses, charges for service, interest income and intergovernmental revenues. All other governmental fund revenues are recognized when received.

D. Budgets

The General Fund and Special Revenue Funds are under formal budgetary control. Budgets shown in the required supplementary schedules for these funds were prepared on a basis not significantly different from the modified accrual basis used to reflect actual results and consist only of those amounts contained in the formal budget approved and amended by the Township.

In the body of the financial statements and the required supplementary schedules, the Township's actual and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets for these funds were adopted to the activity or cost center level.

For budgetary purposes appropriations lapse at fiscal year end.

E. Capital Assets

Capital assets, which includes property, plant, and equipment, are reported in the applicable governmental column in the government-wide financial statements. All capital assets are valued at historical cost or estimated historical cost if actual historical is not available. Donated assets are valued at their fair market value on the date donated. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized. Interest is capitalized during the construction period on property, plant and equipment.

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Suttons Bay Township Notes to Financial Statements March 31, 2005

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Capital Assets (Continued)

Assets capitalized have an original cost of \$1,000 or more and over one year of useful life. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

Land Improvements	10 - 20 years
Buildings	25 - 40 years
Building Improvements	5 - 10 years
Furniture and Fixtures	3 - 10 years
Office Equipment	5 years

F. Property Tax Procedures and Collections

Properties are assessed as of December 31 and the related property taxes become a lien the following July 1 and/or December 1. Real property taxes are collected by the Township Treasurer through February 28 of each year. As of March 1, uncollected real property taxes are returned delinquent to, and collected by, the County Treasurer. Personal property taxes remain the responsibility of the Township Treasurer to collect. It is the policy of the Township to record the real property taxes in the year of levy.

During the collection period prior to March 1, the Township Treasurer makes distribution of the property tax collections to the various taxing units (County, School District, etc.) as required by statute.

For the fiscal year the Township levied property taxes as follows:

	SEV	Taxable Value	Millage Rate
General Operating	\$199,831,250	\$122,717,013	.6083
Fire	\$199,831,250	\$122,717,013	1.9251

G. Investments

At March 31, 2005, the Township had no investments.

H. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Tobin & Co.

Suttons Bay Township Notes to Financial Statements March 31, 2005

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

- A. We noted no violations of legal provisions and/or contractual provisions of various agreements related to financial matters.
- B. All funds had positive fund balances at March 31, 2005.
- C. Public Act 621 of 1978, Section 18, provides that a local unit shall not incur expenditures in excess of the amount appropriated. During the year ended March 31, 2005, expenditures in two cost centers exceeded the budgets.

NOTE 3 - DEPOSITS WITH FINANCIAL INSTITUTIONS

A. Legal Provisions for Deposits and Investments

Act 20, Public Acts of 1943, as amended by Act 217, Public Acts of 1982, and Act 196, Public Acts of 1997, states that the Township, by resolution, may authorize the Treasurer to invest surplus funds as follows:

- (1) In bonds and other direct obligations of the United States or an agency or instrumentality of the United States.
- (2) In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the Federal Deposit Insurance Corporation or a savings and loan association which is a member of the Federal Savings and Loan Insurance Corporation or a credit union which is insured by the National Credit Union Administration, but only if the bank, savings and loan association, or credit union complies with subsection (2).
- (3) In commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and which matures not more than 270 days after date of purchase.
- (4) Repurchase agreements consisting of instruments defined in (1) above.
- (5) In bankers' acceptances of United States Banks.
- (6) Obligations of the State of Michigan or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- (7) In mutual funds registered under the investment company Act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by local units of government in Michigan.

B. Types of Deposits and Investments

The Township had \$557,750 deposited with local financial institutions at March 31, 2005 with a carrying value of \$546,379. Interpreting the FDIC insurance coverage of \$100,000 of demand deposits and \$100,000 of time deposits per financial institution, the Township had \$388,355 of uninsured deposits at March 31, 2005.

Tobin & Co.

Suttons Bay Township Notes to Financial Statements March 31, 2005

NOTE 4 - CAPITAL/INTANGIBLE ASSETS

	<u>3/31/04</u>	<u>Additions</u>	<u>Deletions</u>	<u>3/31/05</u>
Governmental Activities:				
Land	\$ 19,771	\$ -	\$ -	\$ 19,771
Buildings and Improvements	-	116,498	-	116,498
Furniture and Equipment	<u>106,201</u>	<u>35,000</u>	<u>-</u>	<u>141,201</u>
Total	125,972	151,498	-	277,470
Less Accumulated Depreciation	<u>(34,774)</u>	<u>(7,496)</u>	<u>-</u>	<u>(42,270)</u>
Governmental Activities Capital Assets, Net	<u>\$ 91,198</u>	<u>\$ 144,002</u>	<u>\$ -</u>	<u>\$ 235,200</u>

NOTE 5 - LONG-TERM DEBT

The Township has no long-term debt and no such borrowing is anticipated in the near future.

NOTE 6 - LOANS AND TRANSFERS BETWEEN FUNDS

There were no inter-fund loans, advances or transfers during the audit year.

NOTE 7 - INVENTORIES

Suttons Bay Township does not maintain a substantial inventory of supplies or materials. Purchases are normally made as needed, and the items are recorded as expenses when purchased.

NOTE 8 - RETIREMENT PLAN

The Township participates in a defined pension plan for Michigan Township employees through Municipal Retirement Systems, Inc. By Board resolution, the Township pays a contribution of 11% of annual compensation. The plan covers all elected officials. The Township clerk is the plan administrator. Township contributions to the plan were \$7,111. All costs are paid by the Township. Covered payroll was \$64,976 for the 2004-2005 plan year out of a total payroll of \$108,487.

NOTE 9 - CONTINGENT LIABILITIES

Township officials are aware of no contingent liabilities as of March 31, 2005.

NOTE 10- COMPENSATED ABSENCES

The Township does not provide for the payment to employees for sick leave, accumulated leave, etc.

NOTE 11- RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the audit year the Township addressed these risks through the purchase of commercial insurance through Municipal Underwriters of Michigan. There was no significant reduction of insurance coverage from prior years nor have the amounts of any settlements exceeded insurance coverage in any of the past three fiscal years.

SUPPLEMENTAL DATA SECTION

Tobin & Co.

Suttons Bay Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
General Fund
For the Year Ended March 31, 2005

Schedule 1
Page 1

Revenues	Budgetary Amounts		Actual	Variance Favorable (Unfavorable)
	Original	Final		
Taxes:				
Current Taxes	\$ 400,000	\$ 400,000	\$ 353,884	\$ (46,116)
Delinquent Taxes	-	-	15,580	15,580
Property Tax Administration Fees	40,000	40,000	43,771	3,771
State Grants:				
State Shared Revenues	163,350	163,350	158,704	(4,646)
Metro Act	500	500	6,660	6,160
Charges for Services:				
Fees and Permits	5,000	5,000	5,777	777
Summer Tax Collection Fee	11,232	11,232	11,338	106
Interest and Rents:				
Earned Interest	5,000	5,000	7,098	2,098
Other:				
Refunds and Reimbursements	-	-	2,171	2,171
Other Revenues	500	500	100	(400)
Total Revenues	<u>625,582</u>	<u>625,582</u>	<u>605,083</u>	<u>(20,499)</u>
 <u>Expenditures</u>				
Legislative:				
Township Board:				
Salaries and Wages	-	-	3,719	-
Supplies and Postage	-	-	7,512	-
Telephone	-	-	3,142	-
Accounting and Legal	-	-	2,688	-
Office Rent	-	-	6,743	-
Printing and Publishing	-	-	815	-
Utilities	-	-	1,179	-
Dues	-	-	2,830	-
Total	<u>23,313</u>	<u>23,313</u>	<u>28,628</u>	<u>(5,315)</u>
Total Legislative	<u>23,313</u>	<u>23,313</u>	<u>28,628</u>	<u>(5,315)</u>
General Government:				
Township Supervisor:				
Salaries and Wages	-	-	15,621	-
Total	<u>15,671</u>	<u>15,671</u>	<u>15,621</u>	<u>50</u>
Elections:				
Salaries and Wages	-	-	3,702	-
Office Supplies	-	-	2,449	-
Total	<u>7,600</u>	<u>7,100</u>	<u>6,151</u>	<u>949</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
General Fund
For the Year Ended March 31, 2005

Schedule 1
Page 2

	Budgetary Amounts		Actual	Variance Favorable (Unfavorable)
	Original	Final		
<u>Expenditures (Continued)</u>				
General Government (Continued):				
Assessor:				
Salaries and Wages	-	-	24,026	-
Supplies and Postage	-	-	1,445	-
Total	25,540	25,540	25,471	69
Clerk:				
Salaries and Wages	-	-	21,870	-
Total	24,170	22,370	21,870	500
Board of Review:				
Salaries and Wages	-	-	33	-
Printing and Publishing	-	-	41	-
Total	1,700	1,700	74	1,626
Treasurer:				
Salaries and Wages	-	-	24,854	-
Supplies and Postage	-	-	2,763	-
Total	33,616	33,616	27,617	5,999
Parks and Recreation:				
Maintenance and Repairs	-	-	3,595	-
Total	5,000	5,000	3,595	1,405
Cemetery:				
Salaries and Wages	-	-	1,000	-
Maintenance and Repairs	-	-	2,244	-
Total	3,500	3,500	3,244	256
Total General Government	116,797	114,497	103,643	10,854
Public Safety:				
Fire Protection:				
Other	20,000	20,000	220,216	(200,216)

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township Statement of Revenues, Expenditures and Changes in Fund Balance -- Budget and Actual General Fund For the Year Ended March 31, 2005

Schedule 1
Page 3

	<u>Budgetary Amounts</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
Expenditures (Continued)				
Public Safety (Continued):				
Planning and Zoning:				
Salaries and Wages	-	-	46,822	-
Supplies and Postage	-	-	572	-
Legal	-	-	438	-
Printing and Publishing	-	-	1,208	-
Dues	-	-	225	-
Total	<u>52,137</u>	<u>58,119</u>	<u>49,265</u>	<u>8,854</u>
Total Public Safety	<u>72,137</u>	<u>78,119</u>	<u>269,481</u>	<u>(191,362)</u>
Public Works:				
Roads	<u>25,000</u>	<u>25,000</u>	<u>4,000</u>	<u>21,000</u>
Total Public Works	<u>25,000</u>	<u>25,000</u>	<u>4,000</u>	<u>21,000</u>
Recreation and Culture:				
Recreation:				
Recreation Program	-	-	1,200	-
Total	<u>1,700</u>	<u>1,700</u>	<u>1,200</u>	<u>500</u>
Library:				
Contractual Services	<u>41,239</u>	<u>41,239</u>	<u>41,239</u>	-
Total Recreation and Culture	<u>42,939</u>	<u>42,939</u>	<u>42,439</u>	<u>500</u>
Other:				
Insurance and Bonds	7,500	7,500	7,359	141
Pension	8,000	8,000	7,286	714
Spring Cleanup	3,000	1,750	1,750	-
Fringe Benefits	<u>4,000</u>	<u>4,000</u>	<u>8,470</u>	<u>(4,470)</u>
Total Other	<u>22,500</u>	<u>21,250</u>	<u>24,865</u>	<u>(3,615)</u>
Capital Outlay	<u>169,000</u>	<u>169,000</u>	<u>151,498</u>	<u>17,502</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
General Fund
For the Year Ended March 31, 2005

Schedule 1
Page 4

	<u>Budgetary Amounts</u>		<u>Actual</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<u>Expenditures (Continued)</u>				
Total Expenditures	<u>471,686</u>	<u>474,118</u>	<u>624,554</u>	<u>(150,436)</u>
Excess Revenues (Expenditures)	<u>153,896</u>	<u>151,464</u>	<u>(19,471)</u>	<u>(170,935)</u>
<u>Other Financing Sources (Uses)</u>				
Operating Transfers In	-	-	-	-
Operating Transfers (Out)	<u>(8,500)</u>	<u>(8,500)</u>	<u>(8,500)</u>	<u>-</u>
Total	<u>(8,500)</u>	<u>(8,500)</u>	<u>(8,500)</u>	<u>-</u>
<u>Excess Revenues (Expenditures) and</u> <u>Other Financing Sources (Uses)</u>	<u>\$ 145,396</u>	<u>\$ 142,964</u>	<u>(27,971)</u>	<u>\$ (170,935)</u>
Fund Balance – Beginning of Year			<u>374,081</u>	
Fund Balance – End of Year			<u>\$ 346,110</u>	

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
Township Hall Fund
For the Year Ended March 31, 2005

Schedule 2

	<u>Budgetary Amounts</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Earned Interest	\$ 2,500	\$ 2,500	\$ 2,248	\$ (252)
Total Revenues	<u>2,500</u>	<u>2,500</u>	<u>2,248</u>	<u>(252)</u>
<u>Expenditures</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess Revenues (Expenditures)	<u>2,500</u>	<u>2,500</u>	<u>2,248</u>	<u>(252)</u>
<u>Other Financing Sources (Uses)</u>				
Operating Transfers In	-	-	2,500	2,500
Operating Transfers (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>-</u>	<u>-</u>	<u>2,500</u>	<u>2,500</u>
<u>Excess Revenues (Expenditures) and Other Financing Sources (Uses)</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>4,748</u>	<u>\$ 2,248</u>
Fund Balance – Beginning of Year			<u>142,678</u>	
Fund Balance – End of Year			<u>\$ 147,426</u>	

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township Combining Balance Sheet Non-Major Governmental Funds March 31, 2005

Schedule 3

	Roads, Parks and General Improvement Fund	Fire Vehicle Replacement Fund	Cemetery Fund	Fire Building Replacement Fund	Total
<u>Assets</u>					
Cash in Bank	\$ 1,450	\$ 26,994	\$ 2,186	\$ 22,211	\$ 52,841
Taxes Receivable	-	-	-	6,104	6,104
Total Assets	<u>\$ 1,450</u>	<u>\$ 26,994</u>	<u>\$ 2,186</u>	<u>\$ 28,315</u>	<u>\$ 58,945</u>
 <u>Liabilities and Fund Equity</u>					
Liabilities:					
Deferred Revenue	\$ -	\$ -	\$ -	\$ 6,104	\$ 6,104
Total	-	-	-	6,104	6,104
Fund Equity:					
Fund Balance – Unreserved	1,450	26,994	2,186	22,211	52,841
Total	1,450	26,994	2,186	22,211	52,841
Total Liabilities and Fund Equity	<u>\$ 1,450</u>	<u>\$ 26,994</u>	<u>\$ 2,186</u>	<u>\$ 28,315</u>	<u>\$ 58,945</u>

The Notes to the Basic Financial statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Non-Major Governmental Funds
March 31, 2005

Schedule 4

	Roads, Parks and General Improvement Fund	Fire Vehicle Replacement Fund	Cemetery Fund	Fire Building Replacement Fund	Total
<u>Revenues</u>					
Earned Interest	\$ 22	\$ 372	\$ 36	\$ 299	\$ 729
Total	22	372	36	299	729
<u>Expenditures</u>	-	-	-	-	-
Total	-	-	-	-	-
<u>Excess Revenues (Expenditures)</u>	22	372	36	299	729
<u>Other Financing Sources (Uses)</u>					
Operating Transfers In	-	3,000	-	3,000	6,000
Operating Transfers (Out)	-	-	-	-	-
Total	-	3,000	-	3,000	6,000
<u>Excess Revenues (Expenditures) and Other Financing Sources (Uses)</u>	22	3,372	36	3,299	6,729
Fund Balance – Beginning of Year	1,428	23,622	2,150	18,912	46,112
Fund Balance – End of Year	\$ 1,450	\$ 26,994	\$ 2,186	\$ 22,211	\$ 52,841

The Notes to the Basic Financial statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
Roads, Parks and General Improvement Fund
For the Year Ended March 31, 2005

Schedule 5

	<u>Budgetary Amounts</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Earned Interest	\$ 100	\$ 100	\$ 2	\$ (98)
Total Revenues	100	100	2	(98)
<u>Expenditures</u>	-	-	-	-
Total	-	-	-	-
<u>Other Financing Sources (Uses)</u>	\$ 100	\$ 100	2	\$ (98)
Fund Balance – Beginning of Year			1,428	
Fund Balance – End of Year			\$ 1,450	

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
Fire Vehicle Replacement Fund
For the Year Ended March 31, 2005

Schedule 6

	<u>Budgetary Amounts</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Earned Interest	\$ 850	\$ 850	\$ 372	\$ (478)
Total Revenues	850	850	372	(478)
<u>Expenditures</u>	-	-	-	-
Total	-	-	-	-
Excess Revenues (Expenditures)	850	850	372	(478)
<u>Other Financing Sources (Uses)</u>				
Operating Transfers In	3,000	3,000	3,000	-
Operating Transfers (Out)	-	-	-	-
Total	3,000	3,000	3,000	-
<u>Excess Revenues (Expenditures) and Other Financing Sources (Uses)</u>	<u>\$ 3,850</u>	<u>\$ 3,850</u>	3,372	<u>\$ (478)</u>
Fund Balance – Beginning of Year			23,622	
Fund Balance – End of Year			<u>\$ 26,994</u>	

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
Cemetery Fund
For the Year Ended March 31, 2005

Schedule 7

	<u>Budgetary Amounts</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Earned Interest	\$ 75	\$ 75	\$ 36	\$ (39)
Total Revenues	75	75	36	(39)
<u>Expenditures</u>	-	-	-	-
Total	-	-	-	-
Excess Revenues (Expenditures)	75	75	36	(39)
<u>Other Financing Sources (Uses)</u>				
Operating Transfers In	400	400	-	(400)
Operating Transfers (Out)	-	-	-	-
Total	400	400	-	(400)
<u>Excess Revenues (Expenditures) and Other Financing Sources (Uses)</u>	<u>\$ 475</u>	<u>\$ 475</u>	36	<u>\$ (439)</u>
Fund Balance – Beginning of Year			2,150	
Fund Balance – End of Year			<u>\$ 2,186</u>	

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
Fire Building Replacement Fund
For the Year Ended March 31, 2005

Schedule 8

	<u>Budgetary Amounts</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Earned Interest	\$ 350	\$ 350	\$ 299	\$ (51)
Total Revenues	350	350	299	(51)
<u>Expenditures</u>	-	-	-	-
Total	-	-	-	-
Excess Revenues (Expenditures)	350	350	299	(51)
<u>Other Financing Sources (Uses)</u>				
Operating Transfers In	3,000	3,000	3,000	-
Operating Transfers (Out)	-	-	-	-
Total	3,000	3,000	3,000	-
<u>Excess Revenues (Expenditures) and Other Financing Sources (Uses)</u>	<u>\$ 3,350</u>	<u>\$ 3,350</u>	3,299	<u>\$ (51)</u>
Fund Balance – Beginning of Year			18,912	
Fund Balance – End of Year			<u>\$ 22,211</u>	

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township
Statement of Changes in Assets and Liabilities
Current Tax Collection Fund
For the Year Ended March 31, 2005

Schedule 9

	<u>Balance</u> <u>3/31/04</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>3/31/05</u>
<u>Assets</u>				
Cash	\$ 412	\$ 4,145,977	\$ 4,138,630	\$ 7,759
Total Assets	<u>\$ 412</u>	<u>\$ 4,145,977</u>	<u>\$ 4,138,630</u>	<u>\$ 7,759</u>
 <u>Liabilities</u>				
Undistributed Taxes and Interest	\$ 412	\$ 4,145,977	\$ 4,138,630	\$ 7,759
Total Liabilities	<u>\$ 412</u>	<u>\$ 4,145,977</u>	<u>\$ 4,138,630</u>	<u>\$ 7,759</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township 2004 Property Tax Levy and Collections For the Year Ended March 31, 2005

Schedule 10

	<u>Millage Rate</u>	<u>Adjusted Levy</u>	<u>Collected</u>	<u>Returned Delinquent</u>
County Tax	3.8518	\$ 586,070	\$ 538,080	\$ 47,990
County Road	0.5000	76,069	69,840	6,229
County Senior	0.2595	39,475	36,242	3,233
County BATA	0.3428	52,149	47,879	4,270
State Education	6.0000	912,937	854,582	58,355
School District	22.1735	1,897,836	1,738,028	159,808
School District	18.5607	44,245	42,267	1,978
School District	19.0203	693	693	-
Intermediate School District	2.9929	452,384	423,468	28,916
Township Taxes:				
- General	0.6083	92,547	84,969	7,578
- Fire	1.4351	218,351	200,472	17,879
- Fire and Rescue Building	0.4900	74,547	68,443	6,104
Property Tax Administration Fee		<u>44,434</u>	<u>41,014</u>	<u>3,420</u>
Total		<u>\$ 4,491,737</u>	<u>\$ 4,145,977</u>	<u>\$ 345,760</u>
Percent of Levy Collected	92.30%			
State Equalized Value		\$199,831,250		
Taxable Value		\$122,717,013		

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Suttons Bay Township
Statement of Revenues, Expenditures and Balance
Property Tax Administration Fees
For the Year Ended March 31, 2005

Schedule 11

Revenues

Property Tax Administration Fees	\$ 41,014
Total Revenues	<u>41,014</u>

Expenditures

Assessor	25,471
Board of Review	74
Treasurer – 60% of Salaries	14,912
Postage and Supplies	<u>2,763</u>
Total Expenditures	<u>43,220</u>
Excess Revenues (Expenditures) for the Year	<u>\$ (2,206)</u>

The Notes to the Basic Financial Statements are an integral part of this statement.